

**GOVERNMENT OF SINDH
PLANNING AND DEVELOPMENT DEPARTMENT
MONITORING AND EVALUATION CELL
KARACHI**

Tender No. NIT # Dir (AEA) 1434/(MEC) /P&D/2016 Date: 8th April, 2016

**Tender Document
For
Purchase of Machinery & Equipments, Computer Equipments & General
Items**

**Last date for Bid Submission: 27th April, 2016 @ 1500 hours
Date of Bid Opening: 27th April, 2016 @ 1530 hours**

**Under the project Scheme "Support for Implementation of World Bank
Reform (under T.A.) to enhance capacity of M&E Cell in P&D, Govt of
Sindh"**

April, 2016

**Director General
Monitoring & Evaluation Cell,
P&D Department, Government of Sindh
Room No. 410, 3rd Floor, Sindh Secretariat No. 2, (Tughlaque House), Karachi
Phone: 021-99211418**

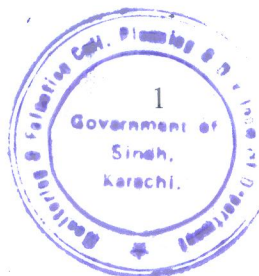
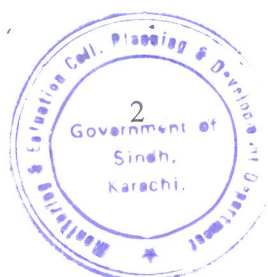


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Disclaimer

This tender document ("Tender") does not constitute a binding agreement or an offer or invitation by the Monitoring & Evaluation Cell, Planning & Development Department, Government of Sindh to any party other than the qualified bidders to submit the Bids. The principle purpose of this Tender is to provide the bidders with information that shall form the basis of their proposals or bids. This Tender contains the minimum requirements and information desired by the Monitoring & Evaluation Cell, Planning & Development Department, Government of Sindh. The contents hereof may be supplemented by the Monitoring & Evaluation Cell, Planning & Development Department, Government of Sindh as it deems appropriate. Each bidder may conduct its own investigations and analysis and check the accuracy, reliability and completeness of the information given in this Tender to its satisfaction. The Monitoring & Evaluation Cell, Planning & Development Department, Government of Sindh makes no representation or warranty and shall incur no liability under any law, rules or regulations as to the accuracy, reliability or completeness of the Tender. The Monitoring & Evaluation Cell, Planning & Development Department, Government of Sindh may, at its sole discretion but without being under any obligation to do so, update, improve or supplement the information in this Tender.





GOVERNMENT OF SINDH
PLANNING AND DEVELOPMENT DEPARTMENT
MONITORING AND EVALUATION CELL
KARACHI

NOTICE INVITING TENDER

(PURCHASE OF MACHINERY & EQUIPMENTS, COMPUTER EQUIPMENTS & GENERAL ITEMS)

NIT NO.-----

Karachi, Date:-----

1. The Monitoring & Evaluation Cell, Planning & Development Department, Government of Sindh has received an allocation from Public Fund in Pak rupees towards the cost of **"Support for Implementation of World Bank Reform (under T.A.) to enhance capacity of M&E Cell in P&D, Govt of Sindh"**. It is intended that part of the proceeds of this allocation will be applied to eligible payments under the contract for the **"Purchase of Machinery Equipments, Computer Equipments & General Items"**.

2. The Monitoring & Evaluation Cell, Planning & Development Department, Government of Sindh now invites sealed bids from interested eligible bidders for the supply of equipments & accessories listed below:

Sr #	Items	Bid Security	Tender Fee	Remarks
1	Machinery & Equipments	2 % of the total quoted bid amount	Rs. 1000/-	Complete detail is given in the tender bidding document
2	Computer Equipments			
3	General Items			

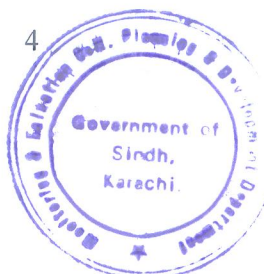
3. Eligibility:

- Only reputable and financially sound companies/Firms and Authorized Distributors /Dealers/Resellers and experienced suppliers should have at least 03 years relevant/related experience.
- The firm should be registered with the Income Tax & Sales Tax Departments.

4. The procedure for open competitive bidding shall be **Single Stage – One Envelope procedure Rule No. 46 (1) SPPRA Rules 2010 (amended – 2013)**.

5. Bidding/Tender Documents availability schedule:

- Issuance:** Documents will be issued from 11th April, 2016 to 26th April, 2016 (during working hours) on the payment of Rs. 1000/- as tender fee.
- Last submission Date:** Last date will be 27th April, 2016 @ 1500 Hours.
- Opening Date:** will be opened on 27th April, 2016 @ 1530 Hours.
- Place of bid issuance, submission, inquiries & opening is:-



Address:

DIRECTOR GENERAL (MEC),
P&D Department, Room No. 410, 3rd Floor,
Tughlaque House, Sindh Secretariat No. 2, Karachi .
Phone No. 021-99211418
Fax No. 021-99211416
Email: imtiazshah08@yahoo.com

6. **Terms & Conditions:**

(a) Under following conditions bid will be rejected:

- (i) Conditional and Fax/E-mail/ Telegraphic bids/tenders;
- (ii) If a bid is not properly signed, named & stamped by the authorized person or written with lead pencil.
- (iii) Bids not accompanied by bid security of required amount and form;
- (iv) Bids received after the specified date and time.
- (v) If the bidding company/Firm/Authorized Distributor/Dealer does not have at least 03 years relevant experience in specific field.
- (vi) If Non-Black listing & true information declaration on stamp paper not attached.
- (vii) If NTN registration number along with certificate is not attached.
- (viii) If Sales tax Registration number along with certificate is not attached.
- (ix) If the validity of offer, terms of payment, warranty period and schedule of delivery is not clearly mentioned.
- (x) If the bid validity is less than the required period.
- (xi) If the name, brand, make and country of origin of Goods is not mentioned precisely in the Bid.
- (xii) If the bid offer is conditional.
- (xiii) If the bidder offers partial quantity of required Goods.

(b) Bid validity Period: - (90) days.

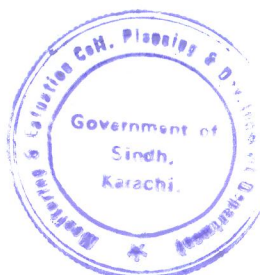
(c) Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules 2010 (amended 2013).

7. Interested bidders can obtain tender bidding documents on the submission of written application to the above upon payment of Rs. 1000/= (non-refundable) in the shape of Pay Order in the name of DDO (MEC), P&D Department, Government of Sindh, Karachi.



(SYED IMTIAZ ALI SHAH)
DIRECTOR GENERAL
MONITORING & EVALUATION CELL,
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH

TELE: 021-99211418





GOVERNMENT OF SINDH
PLANNING AND DEVELOPMENT DEPARTMENT
MONITORING AND EVALUATION CELL
KARACHI

Part A: Instruction For Bidders

1. INTRODUCTION

i. Name of Procuring Agency is "Monitoring & Evaluation Cell (MEC), P&D Department, Government of Sindh".

ii. Name of Project is "Support for Implementation of World Bank Reform (under T.A.) to enhance capacity of M&E Cell in P&D, Govt of Sindh"

iii. Name of Contract is "Purchase of Machinery Equipments, Computer Equipments & General Items"

iv. Address of procuring agency is as under:

DIRECTOR GENERAL (MEC),
P&D Department, Room No. 410, 3rd Floor,
Tughlaque House, Sindh Secretariat No. 2, Karachi .
Phone No. 021-99211418
Fax No. 021-99211416
Email: imtiazshah08@yahoo.com

v. The bid prepared by the Bidder, as well as all correspondences and documents relating to the bid exchanged by the Bidder and the Monitoring & Evaluation Cell, P&D Department, GoS, shall be written in English. Supporting documents furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Bid, the translation shall govern.

2. BID PRICE & CURRENCY:

i. Bids are invited in Pak Currency.

ii. Price shall be written in figures as well as in words.

iii. The price shall be fixed and final and shall include all applicable government taxes, duties and other levies as of the date of Bid opening. In case of any change in rates due to imposition of new taxes by the federal or provincial government, change in existing tax rates on the Contract goods, the rate differential shall be payable by the Bidder.

iv. All the incidental services like installation/commissioning of equipment till its working condition and training to the concerned staff will also the responsibility of bidder; therefore, the cost impact of all those activities should be included in the bid price.

v. All Zila, Octroi and other provincial taxes will be born by the Supplier.

vi. Transportation including loading/ unloading shall be arranged and paid for by the Supplier, and



related cost shall be inclusive in the Contract price.

vii. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Bidder/ Supplier do not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

viii. Price offered for any item should be for the entire quantity demanded; partial quantity offers shall straightaway be rejected. **Conditional offer will also be considered as non-responsive Bidder.**

3. VALIDITY PERIOD FOR BID

Bids shall remain valid for the period of **ninety (90) days** after the date of opening of bids. A bid valid for a shorter period may be rejected by the Purchaser as non-responsive.

4. BID SECURITY MONEY

i. Bid Security Money at the rate of 2 % of the quoted value, should accompany the tender in the shape of Pay Order from a SBP scheduled bank drawn in favor of DDO (MEC), P&D Deptt, Government of Sindh. **The Tenders received without Bid Security Money will stand rejected.**

ii. Bid Security Money shall remain valid for a period of 28 days beyond the validity period for bids.

5. LAST DATE & PLACE FOR BID SUBMISSION

Last date for bid submission is 27th April, 2016 at 1500 hours at Director General (MEC), P&D Department, Room No. 410, 3rd Floor, Sindh Secretariat No. 2, (Tughlaque House), Karachi. The tender received late will not be entertained.

6. BID OPENING DATE & PLACE

Tender will be opened on 27th April, 2016 at 1530 hours at Director General (MEC), P&D Department, Room No. 410, 3rd Floor, Sindh Secretariat No. 2, (Tughlaque House), Karachi.

7. BID SUBMISSION & OPENING GUIDELINES

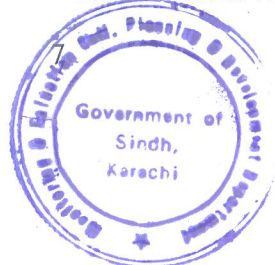
i. A **Single Stage-One-Envelope Procedure** shall be adopted in ranking of bids. The Tender shall be typed or written in indelible black ink and shall be numbered, signed and stamped by the person or persons duly authorized to sign on behalf of the Bidder. Bid shall be submitted in a sealed, opaque envelope.

ii. Bid envelope should inscribed with:

Tender/NIT No & Date:
Last date & time:
Address as follows:

-----dated:-----
Date:----- Time:-----

Director General (MEC),
Room No. 410, 3rd Floor,
Sindh Secretariat No. 2, (Tughlaq House),
Karachi Phone No. 021-99211418



iii. Envelopes shall be marked by name of the assignment, and sealed. If the bid is not submitted in a sealed envelope duly marked as indicated above, this will constitute grounds for declaring the bid as non-responsive.

iv. During the evaluation of bids, the Procuring agency may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

v. The Procuring agency will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

vi. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

vii. The Procuring agency may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

8. EVALUATION & COMPARISON OF BIDS:

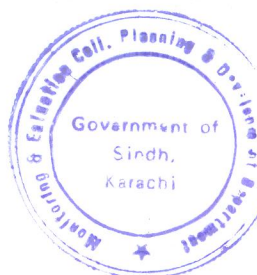
a) Pre-Screening for substantial responsiveness:

i. Prior to detailed evaluation, the Procuring agency shall perform pre-screening on the Yes / No basis to determine the substantial responsiveness of each bid to the bidding documents and under following conditions bid will be rejected and declared as Non-Responsive:

- (i) Conditional and Fax/E-mail/ Telegraphic bids/tenders;
- (ii) If a bid is not properly signed, named & stamped by the authorized person or written with lead pencil.
- (iii) Bids not accompanied by bid security of required amount and form;
- (iv) Bids received after the specified date and time.
- (v) If the bidding company/Firm/Authorized Distributor/Dealer does not have at least 03 years relevant experience in specific field.
- (vi) If Non-Black listing & true information declaration on stamp paper not attached.
- (vii) If NTN registration number along with certificate is not attached.
- (viii) If Sales tax Registration number along with certificate is not attached.
- (ix) If the validity of offer, terms of payment, warranty period and schedule of delivery is not clearly mentioned.
- (x) If the bid validity is less than the required period.
- (xi) If the name, brand, make and country of origin of Goods is not mentioned precisely in the Bid.
- (xii) If the bid offer is conditional.
- (xiii) If the bidder offers partial quantity of required Goods.

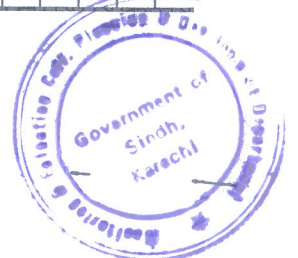
ii. If a bid is Non-Responsive, it will be rejected by the Procuring agency and can not subsequently be made responsive by the Bidder by correction of the nonconformity.

iii. Only bids that qualify pre-screening evaluation shall be considered for Technical Evaluation.



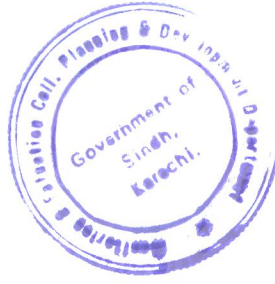
PART C (TECHNICAL SPECIFICATION)

MACHINERY & EQUIPMENT			
#	Item	Qty	Description
1	Refrigerator	2	Sharp SJ-P43MK3-BK No Frost/Equivalent
2	Fans	24	Louvre 16" Bracket Pak Fan/Equivalent
3	Water Dispenser	2	Orient OWD-531/Equivalent/Equivalent
4	Fire & Safety Equipment	12	6-Litres Fire Extinguisher Cylinder/Equivalent
5	Security Devices	-	4xNumeric Pad Door Lock, 4xPIR motion sensor, Safe 60kg approx 24x16x12 approx branded", 4xFirebox
6	Video Conferencing Display	3	Samsung 55H6300 55 3D Smart/Sony Bravia 49 KDX-8300C/Equivalent
7	Projector 4k Lumen & Screen	3	3M X56/Panasonic PT-VZ570E/Equivalent & 9x12 Wall Mount Electric Screen
8	Photostat Machine Duplex	2	Ricoh/Cannon C280, 60ppm, duplex/Equivalent
9	Air-conditioning	18	Panasonic/Samsung/Equivalent 2-ton split x 2 DC inverter Panasonic/Samsung/Equivalent 1.5-ton split DC inverter x 8 Panasonic/Samsung/Equivalent 1.0-ton split DC inverter x 6 Panasonic/Samsung/Equivalent 5-ton standing unit x 2
10	Microwave Oven	2	Panasonic NN-ST557W/M 25L/Samsung/LG 25L
11	Mini-Refrigerator	4	Toshiba/Samsung/Dawlance 9108, Single door 150L
12	Power Protection System 10KVA 3-phase Line-interactive	3	Centralized 3-Phase Line Conditioner, 120-260 Digital Amp & Volt Meter, Integrated Circuit, Metal Casing, Overload fuse protection, Copper Transformer, Multi-relay
13	Intercom Sets/Telephones	22	Panasonic PABX 22 nodes complete installation
14	Air Blower	3	Black & Decker/Equivalent, Handy
15	Vacuum Cleaner	3	Black & Decker/Equivalent, Handy, Wet/Dry
16	Biometric Devices	3	Thumb Impression Door Lock
17	Generator 20KVA, 3-Phase, Silenced	1	Perkins/Caterpillar/Denyo/Equivalent Canopy, 3-Phase
18	Generator 7.5KVA for DR Site	1	Perkins/Caterpillar/Denyo/Equivalent, Canopy, NG, 3-Phase
19	ATS/AMF 3-phase	2	3-Phase with phase inverter
20	Paper Cutter	2	
21	Paper Shredder	3	X-10 Cross Cut, 10 sheets, Auto start
22	LED Screen	4	Sony Bravia 55" KDX-8500C 4K Ultra HD Smart 3D//Equivalent
23	12v power supply	2	12V power supply with digital input/output volt display




24	Fax Machine	2	Brother IntelliFax-4100e/Equivalent
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COMPUTER HARDWARE			
#	Item	Qty.	Description
1	Desktop Branded [see details]	28	HP 800 G2 CORE i7 6700/Equivalent 3.4GHZ (6-GEN) 4GB DDR3 RAM, 1TB HDD, DVDRW, KB, MOUSE
2	Laptop Workstation [see details]	10	Lenovo Yoga 900 (Touch Screen) Core i7 6500U/Equivalent
3	Laptop Professional [Upgrade]	15	Dell XPS 15 (Touch) Core i7 6500u 2.5GHZ+, 16 GB RAM, 256GB SSD Windows/Equivalent
4	Network Duplex Printer	3	HP Laserjet PRO M402DN BLACK Duplex Network Printer
5	Colour Laser Duplex Printer	6	HP M570DW/Equivalent
6	Printer B/W Laser Duplex (8 new officers, 2 upgrade)	10	HP Laserjet PRO M402D/Equivalent
7	UPS 750 VA Branded [for each desktop]	28	APC 750 VA/Equivalent
8	UPS For Server & Heavy Equipment	4	Online 10000VA/8000W 230V Power Factor 0.8 LCD Japan/EU/USA origin
9	Network Equipment - 48-port Switch, Router, Firewall, Access Point, HW IDS/IPS, complete setup	1 each	Establish Complete Datacenter on CISCO/HP Platform with inter-compatible equipment
10	GIS Enabled SmartPhone	28	Samsung Galaxy S7 Edge Duos/Equivalent
11	Digital Camera	6	Nikon AW130/Cannon/Equivalent
12	GPS DSLR	2	Canon EOS 5DS R /Nikon/Equivalent
13	IP Cameras	10 *	Dlink DCS-2630L/Equivalent
14	CCD Cameras	12	Panasonic 1/3" Wide Angle/Samsung/Equivalent
15	Multiplexer	2	8-Port Branded
16	DVR	2	8-Port Branded Samsung/Equivalent



17	Server Machine with Licensed Software, Interface Cards, Add-ons	4	<p>HPE ProLiant BL460c Gen9 Blade Server/Equivalent Intel Xeon® E5-2600 v4 Number of processors: 2 Processor core available 16 at least Power supply type: Enclosure-based DUAL Expansion slots: 2 Memory: 1TB: on 64-128 GB DIMMs Memory slots: 16 DIMM slots Memory type: DDR4 SmartMemory Storage: SFF SAS/SATA/SSD Network controller: 10/20Gb 536FIB FlexFabric Adapter 2 Ports/controller Storage controller: Smart Array P244br Server management Infrastructure management: iLO Management/Intelligent Provisioning/iLO Advanced for BladeSystem/HP OneView Advanced /HP Insight Control</p>
18	Server Hotswap Drives	24	WD 2TB
19	Network Racks/Cabinet, Patch Panel, WS, Accessories and Deployment	1*	Suitable Devices for Item 9, item 17
20	KVM	2	
21	Projector+Screen	3	Sony VPL-HW50ES/Panasonic PT-VX501 5KL/Equivalent
22	Scanners	24	HP SCANJET 5590 ADF Flatbed Scanner/Equivalent
23	Document Scan Workstation	4	HP SCANNER 7500 FLATBED SCANNER
24	External Backup HDD, 1 for each Computer	30	Western Digital 2TB MY PASSPORT ULTRA USB 3.0 (USB POWER)/Toshiba/Equivalent
25	External Backup HDD, 5 for each Server	25	Western Digital 4TB MY CLOUD USB 3.0 HARD DRIVE 3.5"
26	PABX	2	Panasonic 4-Line, 24-user with complete installation/Sharp/Samsung/Equivalent
27	Printer Colour Laser A3	3	HP M-806DN/Equivalent
28	Flash/SD/MMC/Memory Modules	30 each	Kingston 16GB USB DRIVE 3.0/Toshiba/Sandisk/Corsair Kingston 4GB DDR3 for Desktop Kingston MICRO SD 32GB MEMORY CARD (CLASS 10)
29	GPS/GIS Equipment	1 each	Trimble GeoXR, Trimble Slate, Nuvi 30



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30	GSM Modem		1	4 sim, branded
31	Solid State Drive (SSD)		2	Kingston 960GB SOLID STATE DRIVE HYPERX FURY
32	Miscellaneous		-	2xWireless Presenter & Dongle, 1xFargo HDP5000 Printer/Equivalent

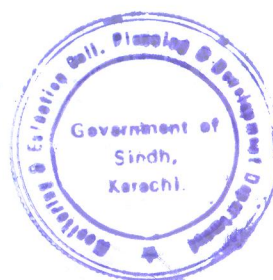
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SOFTWARE		
#	Item	Qty
1	Bit Defender 2016 Total Security 3yrs License	17
2	Bitdefender GravityZone - Enterprise Security	4
3	Microsoft Windows Server 2012 R2 64BIT on media	4
4	Microsoft Windows 10 Professional 64-bit on media	28
5	Microsoft Office 2016 Professional 64-bit	3




GENERAL		
#	Stationary General	Qty
1	Paper Ream A4 90gsm 500 sheets	50
2	Paper Ream Legal 90gsm 500 sheets	20
3	Paper Ream A3 90gsm 500 sheets	20
Stationary Computer		
1	Tonor set (Genuine) for	
a	Laser Colour Duplex 4-in-1 Wireless	6
b	Laser Colour Duplex	6
c	Printer Laser B/W Duplex	6
d	Photostat Machine Duplex	6
e	Fax Machine	6
2	USB Memory 128 GB	30
3	USB Memory 64 GB	30
4	USB Memory 8GB	40
5	SD 64GB MEMORY CARD (CLASS-10)	30
6	SD 32GB MEMORY CARD (CLASS-10)	30
7	Micro SD 64GB CARD (Class10)	30
8	External HDD for Server Backup 4TB	20
9	Keyboard	6
10	Mouse	6
11	Wireless Presenter/Receiver - LCD Display, Class 2 Laser	2
12	Virtuoso/Equivalent Signature Stylus and Pen	8
13	External Optical Drive, USB power	20
14	Network Switch 8 port	2
Other General Expenditure		
1	Sweeping Broomstick Good Quality	24
2	3M Electric Mop	4
3	Floor Wiping Mop	6
4	Floor Wiping Mop Cotton	24
5	Phenyl Large Concentrate Bottle	24
6	Dettol 3-in-1 Cleaner 1 Litre large Red/Blue	48
7	Phenyl Pills packet large	12
8	Surf Excel 250gms	48
9	Rin Dishwashing Bar	48
10	3M Dishwashing Sponge	24
11	Safeguard Soap White	48
12	Liquid Soap 1 litre pack Lifeboy institutional pack	24
13	Bathroom/Face Towel White Medium Size	6
14	Garbage polythene bags small medium, large	2Kg each
15	Glint Spray	24
16	Air Freshner Spray	24
17	Air Freshner Cubes	24





GOVERNMENT OF SINDH
PLANNING AND DEVELOPMENT DEPARTMENT
MONITORING AND EVALUATION CELL
KARACHI

Part D (I): Bid Form

Date:-----
NIT No:-----

To:

Director General (MEC),
P&D Department,
3rd Floor, Room No. 410
Sindh Secretariat No. 2, (Tughlaq House),
Karachi.

Gentleman:

Having examined the bidding documents [including Addenda Nos. [insert numbers], the receipt of which is hereby duly acknowledged,] we, the undersigned, offer to supply and deliver [description of goods and services] in conformity with the said bidding documents for the sum of [total bid amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will furnish a Pay Order (refundable) from SBP scheduled banks in favor of DDO (MEC), P&D Deptt, Government of Sindh in a sum equivalent to 10% of the Contract Price for the due performance of the Contract

We agree to abide by this Bid for a period of ninety [90] days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.
Dated this -----day of April, 2016.

[signature] [in the capacity of]
Duly authorized to sign Bid for and on behalf of
Address:-----
GST No.-----





GOVERNMENT OF SINDH
PLANNING AND DEVELOPMENT DEPARTMENT
MONITORING AND EVALUATION CELL
KARACHI

Part D (II): Price Schedule in Pak Rs

Name of Bidder:-----
Opening Date:-----

NIT NO.-----Karachi,
Date:-----

Name of Items, Quantity & Specifications							
Sr#	Item	Brief Description goods/equipment	Brief Specification	Qty	Unit Cost {Including Taxes (If any)}	Delivery Period	Place of Delivery
1	Machinery & Equipments						
2	Computer Equipments						
3	General Items						

Please Note:

Quoted Price:

- The tenderer shall quote for items in the format of quotation attached;
- All duties, taxes and other levies payable by the tenderer (including all Zila, Octri, Sales tax /VAT on the finished goods, With holding tax etc) shall be included in the item rate.
- The rates quoted for each item shall be fixed for the duration of the contract and shall not be subject to any adjustment.
- Rates for supply of partial quantity of an item is not acceptable.**
- If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Bidder/ Supplier do not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.
- Corrections if any shall be made by crossing out, initialing, dating and rewriting

[signature] [in the capacity of]
Duly authorized to sign Bid for and on behalf of
Address:-----
GST No.-----



PART E: Contract Form

THIS AGREEMENT made the _____ day of _____ 2016 between Monitoring & Evaluation Cell, P&D Department, GoS (hereinafter called "the Procuring agency") of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz., [brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:

- (a) the Bid Form and the Price Schedule submitted by the Bidder;
- (b) the Schedule of Requirements;
- (c) the Technical Specifications;
- (d) the General Conditions of Contract;
- (e) the Special Conditions of Contract; and
- (f) the Procuring agency's Notification of Award.

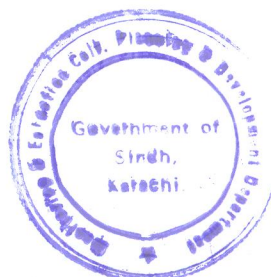
3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract

4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by the----- (for the Procuring agency)

Signed, sealed, delivered by the----- (for the Supplier)



PART F: General Conditions of Contract

1. Definitions 1.1 In this Contract, the following terms shall be interpreted as indicated:

- (a) "The Contract" means the agreement entered into between the Procuring agency and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
- (c) "The Goods" means all of the equipment, machinery, and/or other materials which the Supplier is required to supply to the Procuring agency under the Contract.
- (d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
- (e) "GCC" means the General Conditions of Contract contained in this section.
- (f) "SCC" means the Special Conditions of Contract.
- (g) "The Procuring agency" means the organization purchasing the Goods, as named in SCC.
- (h) "The Procuring agency's country" is the country named in SCC.
- (i) "The Supplier" means the individual or firm supplying the Goods and Services under this Contract.
- (j) "The Project Site," where applicable, means the place or places named in SCC.
- (k) "Day" means calendar day.
- (l) "Name of Contract" means the named in SCC.

2. Application

2.1 These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.

3. Country of Origin

3.1 All Goods and Services supplied under the Contract shall have their origin in the countries and territories as specified in specification documents and further elaborated in the SCC.

3.2 For purposes of this Clause, "origin" means the place where the Goods were manufactured or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.



4. Technical Specifications

4.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the concerned institution.

5. Use of Contract Documents and Information; Inspection and Audit by the Government

5.1 The Supplier shall not, without the Procuring agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

5.2 The Supplier shall not, without the Procuring agency's prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of performing the Contract.

5.3 Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Procuring agency and shall be returned (all copies) to the Procuring agency on completion of the Supplier's performance under the Contract if so required by the Procuring agency.

5.4 The Supplier shall permit the Procuring agency to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the procuring agency, if so required.

6. Patent Rights

6.1 The Supplier shall indemnify the Procuring agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring agency's country.

7. Performance Security

7.1 Within twenty (20) days of receipt of the notification of Contract award, the successful Bidder shall furnish to the Procuring agency the performance security in the amount specified in SCC.

7.2 The proceeds of the performance security shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

7.3 The performance security shall be denominated in the currency of the Contract acceptable to the Procuring agency and shall be in the form mentioned in SCC.

7.4 The performance security will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's



performance obligations under the Contract, including any warranty obligations, unless specified otherwise in SCC.

8. Inspections and Tests

8.1 The Procuring agency or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring agency. SCC and the Technical Specifications shall specify what inspections and tests the Procuring agency requires and where they are to be conducted. The Procuring agency shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

8.2 The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the Goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring agency.

8.3 Should any inspected or tested Goods fail to conform to the Specifications, the Procuring agency may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Procuring agency.

8.4 The Procuring agency's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival in the Procuring agency's country shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Procuring agency or its representative prior to the Goods' shipment from the country of origin.

8.5 Nothing in GCC Clause 8 shall in any way release the Supplier from any guarantee / warranty or other obligations under this Contract.

9. Packing

9.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

10. Delivery and Documents

10.1 Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements.

11. Transportation

11.1 The Supplier is required under the Contract to transport the Goods to a specified place of destination within the Procuring agency's country, transport to such place of destination in the Procuring agency's country, including insurance and storage shall be arranged by the Supplier, and related costs shall be included in the Contract Price.



12. Incidental Services

12.1 The Supplier will be required to provide all of the following services:

- (a) performance or supervision of on-site assembly and/or start-up of the supplied Goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied Goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
- (d) performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
- (e) Training of the Procuring agency's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

12.2 Prices charged by the Supplier for incidental services, if not included in the Contract Price for the Goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged for other parties by the Supplier for similar services.

13. Warranty

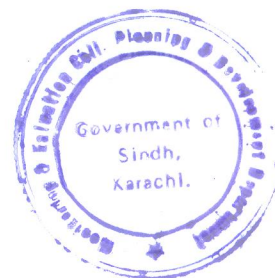
13.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

13.2 This warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

13.3 The Procuring agency shall promptly notify the Supplier in writing of any claims arising under this warranty.

13.4 Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Procuring agency.

13.5 If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, within a reasonable period, the Procuring agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.



14. Payment

14.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC.

14.2 The Supplier's request(s) for payment shall be made to the Procuring agency in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed and upon fulfillment of other obligations stipulated in the Contract.

14.3 Payments shall be made promptly by the Procuring agency, but in no case later than thirty (30) days after submission of an invoice or claim by the Supplier.

14.4 The currency of payment is Pak. Rupees.

15. Prices

15.1 Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.

16. Change Orders

16.1 The Procuring agency may at any time, by a written order given to the Supplier pursuant to GCC Clause 29, make changes within the general scope of the Contract in any one or more of the following:

- (a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring agency;
- (b) the method of shipment or packing;
- (c) the place of delivery; and/or
- (d) the Services to be provided by the Supplier.

17. Contract Amendments

17.1 No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

18. Assignment

18.1 The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Procuring agency's prior written consent.

19. Subcontracts

19.1 The Supplier shall notify the Procuring agency in writing of all subcontracts awarded under this Contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the Supplier from any liability or obligation under the Contract.



20. Delays in the Supplier's Performance

20.1 Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring agency in the Schedule of Requirements.

20.2 If at any time during performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

20.3 Except as provided under GCC Clause 23, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 21, unless an extension of time is agreed upon pursuant to GCC Clause 20.2 without the application of liquidated damages.

21. Liquidated Damages

21.1 Subject to GCC Clause 23, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Procuring agency may consider termination of the Contract pursuant to GCC Clause 22.

22. Termination for Default

22.1 The Procuring agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

(a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring agency pursuant to GCC Clause 21; or

(b) if the Supplier fails to perform any other obligation(s) under the Contract.

(c) if the Supplier, in the judgment of the Procuring agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. For the purpose of this clause:

"corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.

"fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes



collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

22.2 In the event the Procuring agency terminates the Contract in whole or in part, pursuant to GCC Clause 22.1, the Procuring agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

23. Force Majeure

23.1 Notwithstanding the provisions of GCC Clauses 20, 21, and 22, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

23.2 For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

23.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

24. Termination for Insolvency

24.1 The Procuring agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring agency.

25. Termination for Convenience

25.1 The Procuring agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

26. Resolution of Disputes

26.1 The Procuring agency and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.



26.2 If, after thirty (30) days from the commencement of such informal negotiations, the Procuring agency and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified in SCC. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed manner and/or arbitration.

27. Governing Language

27.1 The Contract shall be written in the language specified in SCC. Subject to GCC Clause 28, the version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

28. Applicable Law

28.1 The Contract shall be interpreted in accordance with the laws of the Procuring agency's country, unless otherwise specified in SCC.

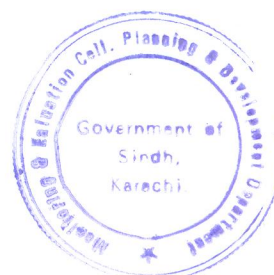
29. Notices

29.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by facsimile and confirmed in writing to the other party's address specified in SCC.

29.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

30. Taxes and Duties

30.1 Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring agency.



PART G: Special Conditions of Contract

1. Definitions (SCC Clause 1)

SCC 1.1 (g)—The Procuring agency is: Monitoring & Evaluation Cell (MEC), Planning & Development (P&D) Department, Government of Sindh, Karachi.

SCC 1.1 (h)—The Procuring agency's country is: Pakistan

SCC 1.1 (i)—The Supplier is:-----

SCC 1.1 (j)—The Project Site is:

Director General
Monitoring & Evaluation Cell,
P& D Department, Room No. 410, 3rd Floor,
Sindh Secretariat No.2 (Tughlaque House), Karachi.
Tel. No. 021-99211418
Fax:No. 021-99211416
Email:imtiyazshah08@yahoo.com

SCC 1.1 (l)—The Name of Contract is "Purchase of Machinery Equipments, Computer Equipments & General Items"

2. Country of Origin (SCC Clause 3)

All countries and territories as indicated in Part D (II) of the bidding documents.

3. Performance Security (SCC Clause 7)

SCC 7.1— The successful bidders, within ten (10) days after the receipt of notification of award of contract from the Monitoring & Evaluation Cell, P&D Department, GoS, shall provide Contract Security Money at the rate of 10% of the quoted value of the bid.

SCC 7.3 ---- The performance security shall be in Pak Rs drawn in favor of DDO (MEC), P&D Deptt, Government of Sindh in the shape of a pay order (refundable) issued by a SBP Scheduled Bank.

SCC 7.4—Validity of performance security shall extend at least ninety (90) days beyond the date of completion of contract to cover defects liability period or maintenance period subject to final acceptance by Monitoring & Evaluation Cell, P&D Deptt, Government of Sindh.

4. Inspections and Tests (GCC Clause 8)

SCC 8.1— All the items after receipt will be acceptable subject to physical inspection/ examination to be carried out by the Inspection team constituted by the Director General, Monitoring & Evaluation Cell, P&D Department, Government of Sindh.

SCC 8.3— should any inspected or tested Goods fail to conform to the Specifications, the Monitoring & Evaluation Cell, P&D Department, GoS may reject the Goods, and the Supplier shall replace the rejected Goods free of cost within 01 weeks for local items from the date of communication. This opportunity will be provided only once. In case, after replacement of supplies, the inspection reports are again declare the item as of against the required



specifications, the stock will be returned to the Supplier and the proportionate amount of contract security will be forfeited. The Monitoring & Evaluation Cell, P&D Department, GoS shall only accept the Goods after they have been duly inspected by its Inspection Team in the presence of the Bidder.

5. Delivery and Documents (SCC Clause 10)

SCC---10.1 Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements.

6. Transportation (SCC Clause 11)

SCC 11.1 The Supplier is required under the Contract to transport the Goods to following locations, transport to such place of destination in the Procuring agency's country, including insurance, loading, unloading and storage shall be arranged by the Supplier, and related costs shall be included in the Contract Price:

Places for delivery of stores are as under:

Sr	Item Description	Delivery Address	Phone No.
1	Machinery & Equipments	Director General (MEC) Monitoring & Evaluation Cell (MEC), P&D Department Room No. 410, 3rd Floor, Sindh Secretariat No. 2, (Tughlaque House), Karachi	Phone No. 021-99211418 Fax: 021-99211416 Email: imtiazshah08@yahoo.com
2	Computer Equipments		
3	General Items		

7. Warranty (SCC Clause 13)

SCC-13.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further provide warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

SCC---13.2 All equipment shall be covered under this comprehensive warranty minimum for one year along with assurance of availability of spare parts & after sales service at least for 03 years.

SCC--13.3 The Procuring agencies shall promptly notify the Supplier in writing of any claims arising under this warranty.

SCC---13.4 Upon receipt of such notice, the Supplier shall, within 14 days replace the defective Goods or parts thereof, without costs to the Procuring agency. This opportunity will be provided only once.



SCC---13.5 If the Supplier, having been notified, fails to remedy the defect(s) within 14 days from the date of communication, the Procuring agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.

8. Payment for Goods supplied (SCC Clause 14)

SCC—14.1

- a) The Payment shall be made in Pak. Rupees to the Supplier on receipt of original invoice(s) including those of GST in triplicate duly completed in all respect and GRIR (Goods Receiving & Inspection Report) duly signed by the concerned authorities.
- b) Part payment against part supply is allowed.
- c) iii. 100% payment to be made on the proof of inspection certificate issued by MEC to Accountant General-Sindh, Karachi.
- d) iv. Less 0.25% as service charges and 0.20% stamp duty of the value of the contract by Accountant General Sindh-Karachi, while making payment to the contractor.

9. Prices (SCC Clause 15)

SCC 15.1—Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.

10. Liquidated Damages (SCC Clause 21)

SCC 21.1—Applicable rate:

Maximum deduction:

[Applicable rate shall not exceed one-half (0.5) percent per week, and the maximum shall not exceed ten (10) percent of the Contract Price.]

11. Resolution of Disputes (SCC Clause 26)

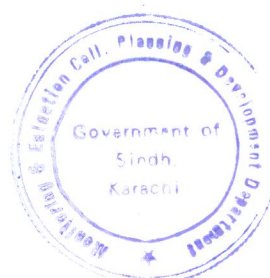
SCC 26.2— Disputes shall be settled by Complaint Redressal Committee (CRC) as defined in SPP Rules 2010

12. Governing Language (SCC Clause 27)

SCC 27.1—The Governing Language shall be English.

13. Applicable Law (SCC Clause 28)

SCC 28.1-The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan.



14. Notices (SCC Clause 29)

SCC 29.1—

Procuring Agency's address for notice purposes:

**Director General
Monitoring & Evaluation Cell,
P& D Department, Room No. 410, 3rd Floor,
Sindh Secretariat No.2 (Tughlaque House), Karachi.
Tel. No. 021-99211418
Fax:No. 021-99211416
Email:imtiazhshah08@yahoo.com**

Supplier's address for notice purposes:

Supplier: _____
Attention: _____
Facsimile: _____
E-mail: _____

